

BROKERAGE EVENT ENERGY EFFICIENCY TOPICS IN H2020

PROJECT COORDINATOR EXPERIENCE

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21/06/2018



WHO WE ARE



FRENCH PRIVATE CENTER OF APPLIED RESEARCH (**RTO**) SPECIALIZED IN SUSTAINABLE CONSTRUCTION, ARCHITECTURE AND URBAN PLANNING

LABELLED NATIONAL INSTITUTE FOR THE ENERGY AND ENVIRONMENTAL TRANSITION (ITE) OF THE BUILDING SECTOR BY THE PROGRAM INVESTMENTS IN THE FUTURE (2013) OF THE FRENCH GOVERNMENT.









OUR MISSION

SUPPORT THE VALUE CHAIN OF THE BUILDING INDUSTRY TOWARDS AN ENERGY AND ENVIRONMENTAL TRANSITION

Sustainable buildings

- Accelerate the massive uptake of the **energy refurbishment**, at affordable cost, of a mostly old and energy intensive building stock
- Design new buildings with improved **energy and environmental performances** and improved sanitary installations (air/water quality,...), during their whole life cycle and at affordable cost
- Better control the energy consumption linked to the **behavior** of the inhabitants and users (30% of the overall consumption)

Sustainable districts

- Consider the environmental and societal impact of buildings and districts
- Improve the resilience of urban systems in the face of major climatic, sanitary and societal risks
- Improve the living environment and the quality of life of urban dwellers and reintegrate biodiversity

Sce: Plan Bâtiment Durable, rapport d'activité 2015



OUR PROFESSION / OUR APPROACH

ACCELERATE INNOVATON FROM THE IDEA TO THE MARKET /

OPEN INNOVATION (CONSTRUCTION VALUE CHAIN)





H2020 projects \rightarrow Robust TRL increase targeting European markets

EUROPEAN RESEARCH



obatek

H2020: RTO leader on Energy-efficient buildings



15 ongoing grants (6 as coordinator) / Leader on Energy-Efficient Buildings PPP H2020: 130 M€ in grants, 40 of them in projects as coordinators



H2020 EEB PPP 2014 PROJECT (COORDINATION)

Topic: H2020 EeB.2014-3: Development of new self-inspection techniques and quality check measures for efficient construction processes

Built to Specifications : Tools for the 21st Century Construction Site

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loba**tek** INEF4≸

STITUT POUR LA TRANSITION ENERGETIOU



Participant	Participant organisation name	Short Name	Org. type	Country
1	Nobatek-INEF4 (Coordinator)	NBK	RTO	FR
2	ENSA Nantes	ENSAN	UNI	FR
3	I2M-Université de Bordeaux	I2M	UNI	FR
4	Blue Industry and Science	BLUE	SME	FR
5	LogiRep	LOG	SHO	FR
6	Passive House Institute	PHI	SME	DE
7	VRM Technology	VRM	SME	UK
8	Lakehouse Contracts Ltd	LAKE	LE	UK
9	Nottingham University	UNOTT	UNI	UK
10	BSRIA Ltd	BSRIA	SME	UK
11	Netherlands Org. for Applied Scientific Research	TNO	RTO	NL
12	ETH Zurich	ETH	RTO	СН
13	Obrascon Huarte Lain	OHL	LE	ES
14	ASCAMM (EURECAT)	ASC	RTO	ES
15	Funitec LaSalle University	FUNI	UNI	ES
16	DeCinque Construction Group	DE5	SME	IT
17	R2M Solution	R2M	SME	IT
18	EcoFix Ltd	EFIX	SME	IE
19	Oran Pre-Cast Ltd	ORAN	SME	IE
20	National University Ireland Galway	NUIG	UNI	IE





MY OWN PREVIOUS EXPERIENCES IN EUROPEAN PROJECTS



BEST PRACTICES IN PROPOSAL PREPARATION







TARGET A CALL



- > Topic in line with your expertise but also...
- A way to learn and expend the boundary of your expertise
- Networking and information sharing activities are mandatory

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Build a new proposal on the basis of past European projects (integrate/aggregate technology assets) is well perceived by the reviewers





HOW TO ORGANISE BEFORE?

Depending on whether you have been already participating in European projects or not, the practices can differ:

- Fetch information (<u>http://www.horizon2020.gouv.fr/</u>)
- Participate in National and European events
 - \circ Such as the one organised today
 - Info Days in Brussels (Exchange with PO + networking)
- Connect on technological exchange platforms (ECTP platform for the EeB PPP, European Construction, built environment and energy efficient building Technology Platform)
- Use Regional and National support (NCP, shared offices in Brussels...)
- Take advantage of your company's networks (customers, partners can make easier your involvement)



ONCE YOU GET INTO THE WHOLE PROCESS

- > Start with a minor role within a first project
- Be actively engaged in the first proposal preparation: Coordinators do appreciate support and active partners

 be ready:
 - > PIC number registered,
 - > Man-month rate calculated,
 - Background and team/company presentation
- > 10% (maximum) of the proposals are successful (depending on targeted topics)





HIGH PRIORITY ON THE CONSORTIUM



➢ Balanced consortium: academic/large and small enterprises/RTOs/associations... TRL4 →TRL 7-8

> Built on merits:

- > proven track record on the specific tasks appointed to the partner,
- b do not hesitate to build a consortium even if only a few partners are acquainted to each other at the start of collaboration





CONTENT OF THE PROPOSAL

- Closely adhere to the call text when developing your project (Excellence, <u>Impact</u>, Implementation)
- Propose differentiating items (they can come from impact approach)
- All activities are important (not only R&D activities but also dissemination and exploitation)
- Do not compromise on resources dedicated to project management (7-10% of the total project budget)
- Budget: coherence between activities/budget/resources time







PROJECT COORDINATOR'S MISSIONS



12 KEY RESPONSIBILITIES FOR HORIZON 2020 PROJECT COORDINATOR

- 1. Act as the intermediary for all communications between the beneficiaries and the EC
- 2. Monitor and control the project's work plan and that the action is implemented properly
- 3. Arrange consortium meetings and subsequent reporting
- 4. Implement quality procedures for the project
- 5. Gather, monitor and consolidate scientific and technical content of periodical reports
- 6. Prepare, manage and coordinate project's financial checks
- 7. Administration of project resources including budget-related issues
- 8. Financial management including distribution of payments to the beneficiaries
- 9. Facilitate communication within the consortium on administrative matters
- 10. Handle outstanding **administrative issues** like contract amendments
- 11. Consolidate project's deliverables and reports and maintain Quality Assurance including submission to the EC
- 12. Provision of a project management electronic platform



IN A MORE PRACTICAL WAY

- Interface with the project officer: establish a good working relationship
- The attention, cooperation and contribution of all involved partners is essential -> be constantly active and keep a fluent and open communication channel between all parties while closely monitoring the project's progress in order to ensure its smooth implementation.
- Include sufficient expertise in financial management
- Propose a collaborative and exchange platform apart from SyGMa to internally manage the project
- Be prepared for changes in consortium composition (~1/3 of all consortia change at least one partner during the execution of the project)







ADMINISTRATIVE COORDINATION

- Grant agreement preparation and signature (contract with the EC)
- Consortium agreement preparation and signature (contract between partners)
- Update the participant portal
- Identify when amendment are necessary, launch and conduct the amendments (Be prepared for changes in consortium composition)

<!>Between the acceptance of the project and the signature of the GA, improve the proposal





CONCERNING FINANCIAL MANAGEMENT

- > Budget assigned to each partner at the beginning of the project is an estimation.
- The funding assigned by the Commission is for the project as a whole, not for each partner individually, and has to be treated as such
- Detect early as possible if some work has been overestimated, or on the contrary, if the needed efforts have been underestimated, or did not include important concepts





OPERATIONAL AND TECHNICAL MANAGEMENT

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PROJECT COORDINATOR



- Project Management Team (chaired by the Coordinator)
- > Operational body for the execution of the Project
- Responsible for monitoring the technical progress of the project, quality assurance, and the day-today management of scientific and technological activities





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