



# Marie Skłodowska-Curie Actions

## **Individual Fellowships 2020** Guide du candidat : Les changements

Avril 2020

# Definitions

Guide du candidat 2019	Guide du candidat 2020
<b>p.4</b> : This includes all fields of future workplaces of researchers, from industry to business, government, civil society organisations, cultural institutions, hospitals, etc.	<b>p.3</b> : This includes all fields of future workplaces of researchers, from industry to business, government, civil society organisations, etc.
<b>p.4</b> : The Beneficiary is the legal entity that signs the Grant Agreement and has the complete responsibility for the proper implementation of the action.	<b>p.3</b> : The Beneficiary is the legal entity <b>established in a MS or AC</b> that signs the Grant Agreement and has the complete responsibility for the proper implementation of the action.
<b>p.4</b> : /	<b>p.3</b> : <b>Research Experience</b> is a period of activity in research proven by e.g. a work contract, a scholarship, a study certificate.
<b>p.4</b> : /	<b>p.3</b> : <b>Short stays</b> are characterised by the type of activity rather than by a specific number of days. A period can only be considered as a short stay if the researcher did not reside or did not have their main activity (work, studies, etc.) in the country during that period (such as holidays or participation to conferences).

# 1. Budget, timetable and how to submit

## 1.3 Proposal submission

Guide du candidat 2019	Guide du candidat 2020
<b>p.6</b> : The proposal should be prepared by the researcher in cooperation with the applicant organisation, which is represented by the main supervisor in the framework of the proposal.	<b>p.5</b> : The proposal should be prepared by the researcher in cooperation with the <b>host organisation</b> , which is represented by the main supervisor of the proposal.
<b>p.6</b> : Proposals can be created and submitted by the supervisor or the researcher. However, the submission of the proposal and other actions that follow this procedure (such as withdrawal) fall under the final responsibility of the applicant organisation as represented by the main supervisor.	<b>p.5</b> : Proposals can be created and submitted by the supervisor or the researcher. However, the submission of the proposal and other actions that follow this procedure (such as withdrawal) fall under the final responsibility of the <b>host organisation</b> as represented by the main supervisor.
<b>p.6</b> : Proposals must be submitted before Wednesday 11 September 2019, 17:00:00 Brussels time. To avoid missing the deadline, you should submit your proposal as soon as possible, as it remains possible to reopen, edit and resubmit your proposal as many times as required before the call deadline.	<b>p.6</b> : Proposals must be submitted before Wednesday <b>09 September 2020</b> , 17:00:00 Brussels time. To avoid missing the deadline, we <b>encourage you to</b> submit your proposal as soon as possible, as it remains possible to reopen, edit and resubmit your proposal as many times as required before the call deadline.
<b>p.7</b> : <b>Only one proposal per individual researcher</b> may be submitted to this call. In the event of multiple submissions, the Research Executive Agency (REA) will contact the supervisor(s) and researcher, who will then choose the proposal to be evaluated	<b>p.6</b> : <b>Only one proposal per individual researcher may be submitted to this call.</b> In the event of multiple submissions, the Research Executive Agency (REA) will contact <b>in the same email both</b> the supervisor(s) and researcher, who will then choose the proposal to be evaluated
<b>p.7</b> : For the complaint to be admissible it must be filed <b>within 4 calendar days</b> following that of the call closure.	<b>p.6</b> : For the complaint to be admissible it must be filed <b>within 4 calendar days</b> following <b>the day</b> of the call closure.

## 2. Participating organisations

### 2.1 Participant Identification Code

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.8</b> : If not possible, a PIC with a "declared"/"non-valid" status can be used during proposal preparation. In case the host organisation does not yet have a PIC, the researcher should ask the host organisation (and partner organisation for Global Fellowships) to register, and under no circumstances register the organisation themselves.</p>	<p><b>p.7</b> : If not possible, a PIC with a "declared"/"non-valid" status can be used during proposal preparation <b>and submission. In such cases, the PIC of host organisations (and partner organisations for Global Fellowships) will have to be validated prior to the Grant signature of successful proposals.</b></p> <p>In case the host organisation <b>(and partner organisations for Global Fellowships)</b> does not yet have a PIC, the researcher should ask the host organisation (and partner organisation for Global Fellowships) to register, and under no circumstances register the organisation themselves.</p>

## 2. Participating organisations

### 2.2 Beneficiary

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.8</b> : Where necessary, the beneficiary may call upon entities with which they have a capital or legal link<sup>5</sup> to carry out work under the action (i.e. hosting and training the researcher). Their involvement must be clearly described in the Part B of the proposal (in particular, the name of the entity, type of link with the beneficiary and tasks to be carried out) and will be assessed as part of the evaluation. However, only the beneficiary can recruit the researcher and remains fully responsible for the correct implementation of the action.</p>	<p><b>p.7</b> : Where necessary, the beneficiary may call upon entities with which they have a capital or legal link<sup>5</sup> to carry out work under the action. <b>Such entities may be used for hosting and research training of researchers— and can even implement ALL those activities under the action. However, they can NOT recruit the researcher.</b> Only the beneficiary can recruit the researcher and remains fully responsible for the correct implementation of the action. <b>Involvement of entities with a capital or legal link</b> must be clearly described in the Part B of the proposal (in particular, the name of the entity, type of link with the beneficiary and tasks to be carried out) and will be assessed as part of the evaluation.</p>
<p><b>p.9</b> : For the EF Society &amp; Enterprise Panel, the entities with a capital or legal link must also be from the non-academic sector.</p>	<p><b>p.8</b> : For the EF Society &amp; Enterprise <b>Fellowships</b>, the entities with a capital or legal link <b>with the host institution</b> must also be from the non-academic sector.</p>

## 2. Participating organisations

### 2.3 Partner organisation

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.9</b> : However, beneficiaries are encouraged to sign a partnership agreement with the partner organisations (for the internal relationship between participating organisations). These partnership agreements must comply with the Grant Agreement.</p>	<p><b>p.8</b> : However, beneficiaries are encouraged to sign a partnership agreement with the partner organisations (to regulate the internal relationship between participating organisations)<sup>9</sup>. Beneficiaries must be careful to conclude these partnership agreements in compliance with their obligations laid down in the Grant Agreement.</p> <hr/> <p><sup>9</sup> You may contact your National Contact Point if you would like an example of a template of partnership agreement.</p>
<p><b>p.10</b> : Only for <b>Global Fellowships</b>, organisations located in the TC that host the researcher during the <b>compulsory</b> outgoing phase and provide additional training. These partner organisations need to provide a letter of commitment at the proposal stage and may exceptionally sign an <b>additional employment contract</b><sup>9</sup> with the researcher to ensure equivalent social security coverage during the stay in the TC.</p>	<p><b>p.9</b> : <i>This type only relates to Global Fellowships:</i> organisations located in the TC that host the researcher during the <b>compulsory</b> outgoing phase and provide additional training. These partner organisations <b>must</b> provide a letter of commitment at the proposal stage and <b>may</b> exceptionally sign an <b>additional employment contract</b><sup>10</sup> with the researcher to ensure equivalent social security coverage during the stay in the TC.</p>

## 2. Participating organisations

### 2.4 Obligations of beneficiaries

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.10</b> : The MSCA aim to act as a catalyst in this respect. Beneficiaries are required to ensure certain working conditions for the researcher, as explained in the Information package for MSCA fellows and the Information note for IF fellows, which should be in line with the principles set out in the European Charter for Researchers and in the Code of Conduct for the Recruitment of Researchers (Charter and Code).</p>	<p><b>p.9</b> : The MSCA aim to act as a catalyst in this respect. Beneficiaries are required to ensure certain working conditions for the researcher<sup>13</sup>, which should be in line with the principles set out in the European Charter for Researchers and in the Code of Conduct for the Recruitment of Researchers (Charter and Code).</p> <hr/> <p><sup>13</sup> Please also make reference to the Information package for MSCA fellows and the Information note for IF fellows that will be uploaded on the IF 2020 call page.</p>
<p><b>p.10</b> : The principles of the European Charter for Researchers and Code of Conduct for the Recruitment of Researchers (Charter and Code) promoting open recruitment and attractive working and employment conditions are a cornerstone of the MSCA and all beneficiaries must take all measures to implement them in line with the provisions of the Grant Agreement.</p>	<p><b>p.9</b> : The principles of the European Charter for Researchers and Code of Conduct for the Recruitment of Researchers (Charter and Code) <b>promoting attractive working and employment conditions</b> are a cornerstone of the MSCA and all beneficiaries must take all measures to implement them in line with the provisions of the Grant Agreement.</p>

### 3. Types, duration and eligibility conditions of individual fellowships

#### Introduction

Guide du candidat 2019	Guide du candidat 2020													
<p><b>p.11 :</b> Proposals for IF involve a single beneficiary located in a MS or AC.</p>	<p><b>p.10 :</b> <i>All IF Proposals</i> involve a single beneficiary located in a MS or AC.</p>													
<p><b>p.11 :</b> Proposals will be evaluated in the selected scientific area, in order to ensure an optimal allocation of experts.</p>	<p><b>p.10 :</b> <i>The choice of the scientific area is also important to ensure an optimal allocation of experts for proposals’ evaluation.</i></p>													
<p><b>p.11 :</b></p> <div><p>The researcher must meet the eligibility criteria (i.e. diploma, research experience, career research break, residency, mobility, etc.) on the day of the call deadline.</p><p>The host organisation must check compliance with the eligibility criteria before submitting the proposal.</p><p>In case of doubts about the researcher's eligibility, the submission of documentary evidence may be requested by the REA after the call deadline.</p></div>	<p><b>p.10 :</b></p> <div><p>The researcher must meet the eligibility criteria (i.e. diploma, research experience, career research break, residency, mobility, etc.) on the day of the call deadline. <i>There are no age restrictions for the researchers for any of the different actions in this call.</i></p><p>The host organisation must check compliance with the eligibility criteria before submitting the proposal. <i>In case the REA has doubts about the researcher's eligibility, it may request the submission of documentary evidence after the call deadline.</i></p></div>													
<p><b>p.11 :</b> Ø</p>	<p><b>p.10 :</b></p> <table><tr><th colspan="2">MSCA Individual Fellowships</th><th>Duration</th></tr><tr><td rowspan="4">European</td><td>Standard</td><td rowspan="3">12 – 24 months</td></tr><tr><td>Society &amp; Enterprise</td></tr><tr><td>Reintegration</td></tr><tr><td>Career Restart</td><td>12 – 36 months</td></tr><tr><td>Global</td><td>Global Fellowships</td><td>24 – 36 months  (outgoing phase between 12 – 24 months followed by a <b>mandatory</b> 12-month return phase)</td></tr></table>	MSCA Individual Fellowships		Duration	European	Standard	12 – 24 months	Society & Enterprise	Reintegration	Career Restart	12 – 36 months	Global	Global Fellowships	24 – 36 months  (outgoing phase between 12 – 24 months followed by a <b>mandatory</b> 12-month return phase)
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### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 1/6

Guide du candidat 2019	Guide du candidat 2020
<i>Standard European Fellowships (EF-ST)</i>	
<b>p.11</b> : The researcher may be of any nationality. No age restrictions apply.	<b>p.11</b> : The researcher may be of any nationality. ∅
<b>p.12</b> : Compulsory national service, short stays and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.	<b>p.11</b> : Compulsory national service, short stays <b>such as holidays</b> and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.
<i>Career Restart Panel (EF-CAR)</i>	
<b>p.12</b> : The Career Restart Panel (CAR) is a multidisciplinary panel of the EF which provides financial support to individual researchers who wish to resume research in Europe after a career break (e.g. after parental leave, working outside research, etc.).	<b>p.11</b> : The Career Restart Panel (CAR) <b>includes proposals from any of the 8 scientific areas and</b> provides financial support to individual researchers who wish to resume research in Europe after a career research break (e.g. unemployment, periods of employment outside research, parental or long-term sick leave etc.).
<b>p.12</b> : The researcher may be of any nationality. No age restrictions apply.	<b>p.12</b> : The researcher may be of any nationality. ∅

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 2/6

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.13</b> : Compulsory national service, short stays and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Short stays are characterised by the type of activity rather than by a specific number of days. A period can only be considered as a short stay if the researcher did not reside or did not have their main activity (work, studies, etc.) in the country during that period (such as holidays or participation to conferences).</p>	<p><b>p.12</b> : Compulsory national service, short stays <b>such as holidays</b> and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Ø</p>
<p><b>p.13</b> : Publication activities or mere association to a university (i.e. any other link to the university that is not considered as an employment contract or a fellowship agreement) are not taken into account either.</p>	<p><b>p.12</b> : Publication activities or mere association to a university (i.e. any other link to the university that is not considered as an employment contract or a fellowship agreement) are not <b>considered as periods of active engagement in research</b> either.</p>
<i>Reintegration Panel (EF-RI)</i>	
<p><b>p.13</b> : The Reintegration Panel is a multidisciplinary panel of the EF dedicated to researchers who wish to return and reintegrate in a longer term research position in Europe.</p>	<p><b>p.13</b> : The Reintegration Panel <b>include proposals from any of the 8 scientific areas and is</b> dedicated to researchers who wish to return and reintegrate in a longer term research position in Europe.</p>
<p><b>p.14</b> : Researchers who are refugees in a MS or AC (under the 1951 Geneva Convention and the 1967 Protocol) may also apply, irrespective of whether they are long-term residents or not, if they fulfil the other eligibility conditions. No age restrictions apply.</p>	<p><b>p.13</b> : Researchers who are refugees in a MS or AC (under the 1951 Geneva Convention and the 1967 Protocol) may also apply, irrespective of whether they are long-term residents or not, if they fulfil the other eligibility conditions. Ø</p>

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 3/6

Guide du candidat 2019	Guide du candidat 2020
<p>p.14 :</p> <div><p><u>Example 1 – long-term resident:</u> An Indian national resides in Latvia from January 2014 to May 2015, moves back to India from June to September 2015, and resides in Latvia from October 2015 to September 2019.</p><p><u>Example 2 – not a long-term resident:</u> An Indian national resides in Latvia from January 2014 to May 2015, moves back to India from June 2015 to September 2016, and resides in Latvia from October 2016 to September 2019.</p></div>	<p>p.13 :</p> <div><p><u>Example 1 – long-term resident:</u> An Indian national resides in Latvia from January 2015 to May 2016, moves back to India from June to September 2016, and resides in Latvia from October 2016 to September 2020. The long-term residence is calculated in Latvia from January 2015 to September 2020 (i.e. more than 5 consecutive years). The period of absence from the territory of the Member State is less than 6 consecutive months (and does not exceed a total of 10 months) and is therefore not taken into account. The proposal is therefore <b>eligible</b>.</p><p><u>Example 2 – not a long-term resident:</u> An Indian national resides in Latvia from January 2015 to May 2016, moves back to India from June 2016 to September 2017, and resides in Latvia from October 2017 to September 2020. The period of of absence from the territory of the Member State is more than 10 months and therefore there are no 5 consecutive years of legal and continuous residence within one or more EU Member States or Horizon 2020 Associated Countries. The proposal is therefore <b>not eligible</b>.</p></div>

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 4/6

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.14 :</b></p> <p><i>Eligible: the researcher has worked in the United States for the past year. He moved back to Portugal three months ago and submits a proposal with a Portuguese host ('<u>direct mobility</u>').</i></p>	<p><b>p.13 :</b></p> <p><i>Eligible: the researcher has worked in the United States for the past year. She moved back to Portugal three months ago and submits a proposal with a Portuguese host ('<u>direct mobility</u>'). The researcher is also eligible if she has already an employment contract with that Portuguese host since three months.</i></p>
<p><b>p.15 :</b> Compulsory national service, short stays and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Short stays are characterised by the type of activity rather than by a specific number of days. A period can only be considered as a short stay if the researcher did not reside or did not have their main activity (work, studies, etc.) in the country during that period (such as holidays or participation to conferences).</p>	<p><b>p.14 :</b> Compulsory national service, short stays <b>such as holidays</b> and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Ø</p>

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 5/6

Guide du candidat 2019	Guide du candidat 2020
<i>Society &amp; Enterprise Panel (EF-SE)</i>	
<b>p.15</b> : The Society & Enterprise Panel is a multidisciplinary panel of the EF dedicated to career opportunities for researchers seeking to work on research and innovation projects in an organisation from the non-academic sector.	<b>p.14</b> : The Society & Enterprise Panel <b>include proposals from any of the 8 scientific areas and is</b> dedicated to career opportunities for researchers seeking to work on research and innovation projects in an organisation from the non-academic sector.
<b>p.15</b> : The researcher may be of any nationality. No age restrictions apply.	<b>p.15</b> : The researcher may be of any nationality. <b>Ø</b>
<b>p.16</b> : Compulsory national service, short stays and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.  Short stays are characterised by the type of activity rather than by a specific number of days. A period can only be considered as a short stay if the researcher did not reside or did not have their main activity (work, studies, etc.) in the country during that period (such as holidays or participation to conferences).	<b>p.15</b> : Compulsory national service, short stays <b>such as holidays</b> and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account. <b>Ø</b>
<b>p.16</b> : Organisations with an academic status confirmed by a Participant Identification Code (PIC) already validated by the EC Validation Services: <ul style="list-style-type: none"> <li>proposals will be transferred to an EF panel under which the academic status is permitted.</li> </ul>	<b>p.15</b> : <b>Proposals will be transferred to an EF panel under which the academic status is permitted, if the host organisation has an academic status confirmed by a Participant Identification Code (PIC) already validated by the EC Validation Services.</b>

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.1 European Fellowships (EF) - 6/6

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.16 :</b></p> <ul style="list-style-type: none"> <li>If the non-academic status is confirmed by the EC Validation Services, the GAP will be finalised in the SE panel.</li> <li>If the non-academic status of an EF-SE proposal is not confirmed by the validation services, the proposal will be transferred to an EF panel under which the academic status is permitted. This might imply that the invitation for the Grant Agreement Preparation is withdrawn, should the proposal consequently not meet the eligibility requirements for this panel or if the scoring cut-off to receive funding is not reached.</li> </ul>	<p><b>p.15 : Ø</b></p> <p>If the non-academic status <b>of the beneficiary</b> is not confirmed by the validation services, the proposal will be transferred to another EF type of action under which the academic status is permitted. This might imply that the invitation for the Grant Agreement Preparation is withdrawn, should the proposal consequently not meet the eligibility requirements for <b>the other EF type of action</b> or if the scoring cut-off to receive funding is not reached.</p>
<p><b>p.16 :</b></p> <div>Applicants must apply to the SE panel only if they are certain about their non-academic status.</div>	<p><b>p.15 :</b></p> <div>Applicants must apply to the Society &amp; Enterprise panel only if they are certain about the non-academic status <b>of the beneficiary (and any entities with a capital or legal link).</b></div>
<p><b>p.16 :</b> Proposals will not be transferred between scientific panels.</p>	<p><b>p.15 : Ø</b></p>

### 3. Types, duration and eligibility conditions of individual fellowships

#### 3.2 Global Fellowships (GF) - 1/2

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.17 :</b></p> <p><u>Example 1 – long-term resident:</u> An Indian national resides in Latvia from January 2014 to May 2015, moves back to India from June to September 2015, and resides in Israel from October 2015 to September 2019.</p> <p><u>Example 2 – not a long-term resident:</u> An Indian national resides in Latvia from January 2014 to May 2015, moves back to India from June 2015 to September 2016, and resides in Israel from October 2016 to September 2019.</p>	<p><b>p.16 :</b></p> <p><u>Example 1 – long-term resident:</u> An Indian national resides in Latvia from January <b>2015</b> to May <b>2016</b>, moves back to India from June to September <b>2016</b>, and resides in Israel from October <b>2016</b> to September <b>2020</b>. The long-term residence is calculated in the MS/AC from January 2015 to September 2020 (i.e. more than 5 consecutive years). The period of absence from the territory of the MS/AC is less than 6 consecutive months (and does not exceed a total of 10 months) and is therefore not taken into account. The proposal is therefore <b>eligible</b>.</p> <p><u>Example 2 – not a long-term resident:</u> An Indian national resides in Latvia from January <b>2015</b> to May <b>2016</b>, moves back to India from June <b>2016</b> to September <b>2017</b>, and resides in Israel from October <b>2017</b> to September <b>2020</b>. The period of absence from the territory of the MS/AC is more than 10 months and therefore there are no 5 consecutive years of legal and continuous residence within one or more EU Member States or Horizon 2020 Associated Countries. The proposal is therefore <b>not eligible</b>.</p>

# 3. Types, duration and eligibility conditions of individual fellowships

## 3.2 Global Fellowships (GF) - 2/2

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.17</b> : Compulsory national service, short stays and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Short stays are characterised by the type of activity rather than by a specific number of days. A period can only be considered as a short stay if the researcher did not reside or did not have their main activity (work, studies, etc.) in the country during that period (such as holidays or participation to conferences).</p>	<p><b>p.17</b> : Compulsory national service, short stays <b>such as holidays</b> and time spent as part of a procedure for obtaining refugee status (under the 1951 Geneva Convention and the 1967 Protocol) are not taken into account.</p> <p>Ø</p>
<p><b>p.17</b> : 4. a. <b>The beneficiary must be located in an MS or AC, and,</b></p>	<p><b>p.17</b> : 4. a. <b>The beneficiary must be located in any MS or AC (including the current country of residence/ activity of the researcher), and,</b></p>
<p><b>p.18</b> :</p> <div> <p>At the end of the evaluation process, all IF proposals that scored 85% or more but could not be funded from the call budget will be awarded a Seal of Excellence.</p> <p>The Seal of Excellence is a quality label awarded to excellent proposals submitted to Horizon 2020 but not retained for funding, to help these proposals find alternative funding. It recognises the value of the proposal and helps other funding bodies take advantage of the Horizon 2020 evaluation process.</p> <p>More information on the dedicated webpage.</p> </div>	<p><b>p.17</b> : Ø</p>



## 5. Additional information on mobility and secondments

### 5.2 Optional secondments

Guide du candidat 2019	Guide du candidat 2020
<b>p.20</b> : Secondments of the researcher to partner organisations are encouraged, but they should be relevant, feasible, and beneficial for the researcher and in line with the project objectives.	<b>p.19</b> : Secondments of the researcher to partner organisations are encouraged, but they <b>should significantly add to the impact of the fellowship and</b> be relevant, feasible, and beneficial for the researcher and in line with the project objectives.
<b>p.20</b> : If the partner organisation where the secondment takes place is not identified at the proposal stage, it is essential that Part B of the proposal contains as much information as possible on the sector, place, timing and duration, and its overall purpose.	<b>p.19</b> : If the partner organisation where the secondment takes place is not identified at the proposal stage, it is essential that Part B of the proposal contains as much information as possible on <b>its overall purpose, sector, place, timing and duration.</b>
<b>p.20</b> : ∅	<b>p.19</b> : A secondment is allowed during any phase of the project to any entity located in a <b>MS/AC.</b>
<b>p.20</b> : The secondment phase can be a single period or can be divided into shorter mobility periods.	<b>p.19</b> : The secondment phase can be a single period or can be divided <b>into shorter periods.</b>
<b>p.21</b> : For Global Fellowships, such an optional secondment can also take place at the start of the action, at the beneficiary <sup>16</sup> or any partner organisation in a MS or AC for a maximum of 3 months, before going to the GF partner organisation in the Third Country.	<b>p.20</b> : For Global Fellowships, such an optional secondment can <b>take place at any stage of the implementation of the action (i.e. both during the outgoing and the incoming phase).</b> It can also take place at the start of the action, at the beneficiary <sup>18</sup> or any partner organisation in a MS or AC for a maximum of 3 months, before going to the GF partner organisation in the Third Country.
<b>p.21</b> : The cumulative duration of the secondments should not exceed 6 months.	<b>p.20</b> : ∅

## 6. Financial aspects

### 6.1 Researcher allowances

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.22 :</b> As a general rule, researchers have to work full-time on the project activities. However, during the implementation phase of the action, researchers may opt to work part-time in order to pursue supplementary activities. These might include creating a company, or engaging in advanced studies not related to the MSCA grant. Part-time work on these grounds cannot be requested during the outgoing phase of the Global Fellowships. Any supplementary activities carried out part-time in parallel with the MSCA action must be agreed upon by the researcher and the beneficiary and are subject to the prior approval of the REA.</p>	<p><b>p.22 :</b> ∅</p>
<p><b>p.22 :</b> ∅</p>	<p><b>p.22 :</b></p> <div> <p><i>It is not possible to indicate the type of contract at the proposal submission phase. However, this will be done during the Grant Agreement Preparation Phase for successful proposals.</i></p> </div>
<p><b>p.23 :</b> In addition to the living allowance, a mobility allowance will be paid to recruited researchers amounting to <b>EUR 600 per month</b>.</p>	<p><b>p.22 :</b> In addition to the living allowance, a mobility allowance will be paid to recruited researchers amounting to <b>EUR 600 per month</b>. This allowance covers costs related to researcher's mobility (e.g. relating to travel and accommodation). It covers private costs of the researcher, not professional costs (which are covered by the category 'research, training and networking costs').</p>

## 6. Financial aspects

### 6.3 Budget calculation

Guide du candidat 2019	Guide du candidat 2020
<b>p.24</b> : The EU contribution will be automatically calculated from the information provided in Part A of the proposal using the rates and coefficients given in Tables 1 and 2 of the Work Programme. <sup>17</sup>	<b>p.23</b> : The EU contribution will be automatically calculated from the information provided in Part A of the proposal using the rates and coefficients given in Tables 1 and 2 of the <b>Work Programme 2018-20<sup>20</sup></b> .

## 7. The Evaluation process

### 7.1 General

Guide du candidat 2019	Guide du candidat 2020
<b>p.26</b> : They sign an expert contract, including a declaration of confidentiality and absence of conflict of interest, before beginning their work. Confidentiality rules must be adhered to at all times before, during and after the evaluation.	<b>p.25</b> : They sign an expert contract, including a declaration of confidentiality and absence of conflict of interest, before beginning their work. <b>Ø</b>
<b>p.26</b> : In each of the eight scientific areas (panels) a Chairperson ("Chair"), assisted by several Vice-Chairs (depending on the size of the panel) will assist REA staff with the management of the evaluation.	<b>p.25</b> : In each of the eight scientific areas (panels) a Chairperson ("Chair"), assisted by several Vice-Chairs (depending on <b>how many proposals are received in each panel</b> ) will assist REA staff with the management of the evaluation.
<b>p.26</b> : Under no circumstance may an expert attempt to contact an applicant on his/her own account, either during the evaluation or afterwards.	<b>p.25</b> : Under no circumstance may an expert attempt to contact an applicant ( <b>researcher, supervisor, or contact person at the host organisation</b> ) on his/her own account, either during the evaluation or afterwards. <b>Confidentiality rules must be adhered to at all times before, during and after the evaluation.</b>

## 7. The Evaluation process

### 7.2 Eligibility and admissibility check

Guide du candidat 2019	Guide du candidat 2020
<b>p.27</b> : Admissibility <sup>18</sup> and eligibility criteria for each proposal are checked by REA staff. Proposals which do not fulfil these criteria will be removed from the evaluation process.	<b>p.26</b> : Admissibility <sup>20</sup> and eligibility criteria for each proposal are checked by REA staff.

## 7. The Evaluation process

### 7.3 Evaluation of proposals - 1/2

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.28</b> : For each proposal, one of the experts will be designated as the "rapporteur" and will assume additional responsibilities in the evaluation phase (drafting of the Consensus report, moderation of the remote consensus, implementation of comments from the Vice-Chairs).</p>	<p><b>p.27</b> : For each proposal, one of the experts will be designated as the "rapporteur" and will assume additional responsibilities in the evaluation phase (drafting of the Consensus report, moderation of the remote consensus <b>discussions</b>, implementation of comments from the Vice-Chairs).</p>
<p><b>p.28</b> : The <b>operational capacity</b> of the beneficiary relates to whether an applicant organisation has, or will have in due time, the operational resources and capacity to implement the action. This is the purpose of the table in Section 5 of Part B (see chapter 9). A proposal may be rejected on the grounds that it lacks operational capacity.</p>	<p><b>p.27</b> : The <b>operational capacity</b> of the beneficiary relates to whether <b>the host organisation (and partner organisation in Global Fellowships)</b> has <b>(or will have by the time of implementation)</b> <b>sufficient professional competencies and qualifications</b> to implement the action. This is the purpose of the table in Section 5 of Part B (see chapter 9). A proposal may be rejected on the grounds that <b>the beneficiary does not have the operational capacity to implement the action.</b></p>
<p><b>p.29</b> : The scores indicate the following with respect to the criterion under examination</p>	<p><b>p.28</b> : The scores indicate the following with respect to the criterion under examination, <b>and reflect the appreciation of the criterion as a whole</b></p>

# 7. The Evaluation process

## 7.3 Evaluation of proposals - 2/2

Guide du candidat 2019	Guide du candidat 2020												
<p>p.30 :</p> <table><tr><th>Actor</th><th>Role</th></tr><tr><td>Vice-chairs</td><td>Support REA staff in remote monitoring of the evaluation process and perform a quality-control in Brussels.</td></tr></table>	Actor	Role	Vice-chairs	Support REA staff in remote monitoring of the evaluation process and perform a quality-control in Brussels.	<p>p.29 :</p> <table><tr><th>Actor</th><th>Role</th></tr><tr><td>Chairs and Vice-chairs</td><td>Support REA staff <b>in checking and finalising the assignment of three experts to each proposal</b>, remote monitoring of the evaluation process and perform a quality-control.</td></tr></table>	Actor	Role	Chairs and Vice-chairs	Support REA staff <b>in checking and finalising the assignment of three experts to each proposal</b> , remote monitoring of the evaluation process and perform a quality-control.				
Actor	Role												
Vice-chairs	Support REA staff in remote monitoring of the evaluation process and perform a quality-control in Brussels.												
Actor	Role												
Chairs and Vice-chairs	Support REA staff <b>in checking and finalising the assignment of three experts to each proposal</b> , remote monitoring of the evaluation process and perform a quality-control.												
<p>p.30 : The evaluation process follows the following steps in chronological order</p>	<p>p.29 : The evaluation process consists of the following steps <b>Ø</b></p>												
<p>p.30 :</p> <table><tr><th>Evaluation step</th><th>Output</th><th>Actor</th></tr><tr><td>Assignment of evaluators to admissible proposals</td><td>In Brussels, Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.</td><td>Vice-Chairs</td></tr></table>	Evaluation step	Output	Actor	Assignment of evaluators to admissible proposals	In Brussels, Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.	Vice-Chairs	<p>p.29 :</p> <table><tr><th>Evaluation step</th><th>Output</th><th>Actor</th></tr><tr><td>Assignment of evaluators to admissible proposals</td><td><b>Ø</b> Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.</td><td>Vice-Chairs</td></tr></table>	Evaluation step	Output	Actor	Assignment of evaluators to admissible proposals	<b>Ø</b> Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.	Vice-Chairs
Evaluation step	Output	Actor											
Assignment of evaluators to admissible proposals	In Brussels, Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.	Vice-Chairs											
Evaluation step	Output	Actor											
Assignment of evaluators to admissible proposals	<b>Ø</b> Vice-Chairs carefully check each assignment against the proposal and evaluators' expertise in order to obtain the best match.	Vice-Chairs											
<p>p.30 :</p> <table><tr><th>Evaluation step</th><th>Output</th><th>Actor</th></tr><tr><td>Ethics screening</td><td>Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.</td><td>Ethics experts</td></tr></table>	Evaluation step	Output	Actor	Ethics screening	Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.	Ethics experts	<table><tr><th>Evaluation step</th><th>Output</th><th>Actor</th></tr><tr><td>Ethics review</td><td>Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.</td><td>Ethics experts</td></tr></table>	Evaluation step	Output	Actor	Ethics review	Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.	Ethics experts
Evaluation step	Output	Actor											
Ethics screening	Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.	Ethics experts											
Evaluation step	Output	Actor											
Ethics review	Proposals likely to be funded are subject to an ethics screening and an "Ethics Summary Report" informs the applicants about the potential ethics requirements to be fulfilled.	Ethics experts											

## 9. Part B of the proposal

### 9.1. General information and instructions

Guide du candidat 2019	Guide du candidat 2020
<p>p.35 :</p> <p>However, the overall page limit will be strictly applied: after the call deadline, <b>excess pages will automatically be made invisible, and will not be taken into consideration by the experts.</b></p>	<p>p.35 :</p> <p>However, <b>do NOT add a cover page as</b> the overall page limit will be strictly applied: after the call deadline, <b>excess pages will automatically be made invisible, and will not be taken into consideration by the experts.</b></p>
<p>p.35 :</p> <p>Part B-2 must contain sections 4-7 as described below. <b>No overall page limit</b> will be applied to this document, but applicants should respect the instructions given per section (e.g. in section 5, a maximum of one page should be used per beneficiary and one page per partner organisation).</p>	<p>p.35 :</p> <p>Part B-2 must contain sections 4-7 as described below. No overall page limit will be applied to this document. <b>Ø</b></p>

## 9. Part B of the proposal

### 9.2. Template of Part B of the proposal - 1/2

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.38</b> : Explain the expected impact of the planned research and training (i.e. the added value of the fellowship) on the future career prospects of the experienced researcher <u>after the fellowship</u>. Focus on how the new competences and skills (as explained in 1.4) can make the researcher more successful in their long-term career. Explicitly outline the career goals of the experienced researcher.</p>	<p><b>p.38</b> : Explain the expected impact of the planned research and training (i.e. the added value of the fellowship) on the future career prospects of the experienced researcher <u>after the fellowship</u>.  Outline clearly the career goals of the researcher and how the planned research and training are likely to contribute to their achievement. Focus on how the new competences and skills (as explained in section 1.4) can make the researcher more successful in their long-term career <b>whether within or outside academia</b>.</p>
<p><b>p.38</b> : Discuss the strategy for targeting peers (scientific, industry and other actors, professional organisations, policy makers, etc.) and to the wider community.</p>	<p><b>p.38</b> : Discuss the strategy for targeting peers <b>and key stakeholders (such as the scientific community, industry, professional organisations, policy makers, etc.)</b>.</p>
<p><b>p.39</b> : The type of outreach activities could range from an Internet presence, press articles and participating in European Researchers' Night events to presenting science, research and innovation activities to students from primary and secondary schools or universities in order to develop their interest in research careers.</p>	<p><b>p.39</b> : The type of outreach activities could range from an Internet presence, press articles and participating in European Researchers' Night events to presenting science, research and innovation activities to <b>citizens, including to students</b> from primary and secondary schools or universities in order to develop their interest in research careers.</p>



## 9. Part B of the proposal

### 9.2. Template of Part B of the proposal - 2/2

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.39</b> : Concrete planning for communication activities must be included in the Gantt chart.</p>	<p><b>p.39</b> : Ø</p>
<p><b>p.39</b> : Additionally, a Gantt chart must be included in the text listing the following:</p> <ul style="list-style-type: none"><li>• Work Packages titles (there should be at least 1 WP);</li><li>• Indication of major deliverables, if applicable;</li><li>• Indication of major milestones, if applicable;</li><li>• Secondments, if applicable.</li></ul>	<p><b>p.39</b> : Additionally, a Gantt chart must be included in the text listing the following:</p> <ul style="list-style-type: none"><li>• Work Packages titles (there should be at least 1 WP),</li><li>• Indication of major deliverables, if applicable,</li><li>• Indication of major milestones, if applicable,</li><li>• Secondments, if applicable,</li><li>• Planning for dissemination, exploitation and communication activities (unless included in a dedicated WP).</li></ul>

## 9. Part B of the proposal

Part B-2 Section 4 - CV of the experienced researcher (indicative length : 5 pages)

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.43</b> : In addition, researchers without a doctorate at the call deadline should clearly detail any period of full-time equivalent research experience in the CV (Part B, section 4). It is essential that the CV clearly explains how the research experience is calculated, following the template below.<sup>23</sup></p>	<p><b>p.43</b> : In addition, researchers without a doctorate at the call deadline <b>must clearly explain how the full-time equivalent research experience is calculated, adding the table below.</b><sup>25</sup> Please do not indicate periods before the University degree giving access to PhD or after the call deadline. In case of overlapping periods when several activities are carried out in parallel, applicants should only indicate a cumulative percentage up to 100% (e.g. 50% Doctorate + 50 % research assistant).</p>

## 9. Part B of the proposal

### Part B-2 Section 5 - Capacity of the Participating Organisations

Guide du candidat 2019	Guide du candidat 2020
p.44 : /	p.44 : The purpose of this table is to allow experts assessing whether the participating organisations have - or will have by the time of implementation - the operational resources and capacity to implement the action, i.e. sufficient professional competencies and qualifications. A proposal may be rejected on the grounds that the beneficiary does not have the operational capacity to implement the action.

## 9. Part B of the proposal

### Part B-2 Section 7 - Letter of commitment (Global Fellowships only)

Guide du candidat 2019	Guide du candidat 2020
<p><b>p.50</b> : For Global Fellowship proposals, a letter of commitment of the partner organisation (hosting the outgoing phase in a Third Country) must be included in Part B-2 to ensure their real and active participation.</p>	<p><b>p.51</b> : For GF proposals <b>only</b>, a letter of commitment of the partner organisation (hosting the outgoing phase in the Third Country) must be included in Part B-2 to ensure their real and active participation.</p>
<p><b>p.50</b> : /</p>	<p><b>p.51</b> :</p> <div> <p><b>Non-binding example template of Commitment letter for IF partner organisations</b></p> <ul style="list-style-type: none"> <li>On headed paper of the entity</li> <li>Beyond any additional information that the participating organisation wishes to indicate in its Letter of commitment, the following text should appear in all its parts and with no modifications:</li> </ul> <p>I undersigned [First name and surname], in my quality of [Role in and name of the Institution] commit to set up all necessary provisions to participate as partner organisation in the proposal ..... submitted within the call H2020-MSCA-IF-2020 should the proposal be funded.</p> <p>On behalf of [name of the entity], I also confirm that we will participate and contribute to the research, innovation and training activities as planned in this project. In particular, our [name of the entity] will be involved in ....[Free field for any additional information that the participating organisation wishes to indicate in order to describe its role and contribution to the project].</p> <p>I hereby declare that I am entitled to commit into this process the entity I represent.</p> <p>Name, date, signature</p> </div>

## 10. MSCA Special Needs Allowance

Guide du candidat 2019	Guide du candidat 2020
p.51 : /	<p>p.52 : In 2020, there will be two cut-offs:</p> <ul style="list-style-type: none"><li>• 1st Cut-off – 23/04/2020</li><li>• 2nd Cut-off – 20/10/2020</li></ul> <p>No further details can be provided at the moment.</p> <p>In Horizon Europe, the special needs allowances might be allocated without dedicated calls. The exact modalities are still under discussion with the responsible legal services in the European Commission.</p>

## Pour finir...

Les dates ont été **actualisées** tout au long du Guide (contenu, exemples, note de bas de page et calendrier indicatif) ainsi que les budgets.

Le service de soumission en ligne (SEP) a été remplacée par « Online evaluation platform ».

Les annexes 1 « *Overview of the actions* » (p.53), 2 « *Further information and help* » (p.54) et 3 « *How to complete the Proposal Submission Forms (Part A) of the proposal* » (p.55-61) ont été **mises à jour**.

Le point « *Resubmissions and Similar proposals* » (p.33) a été **réécrit, réorganisé et complété** avec de nouveaux éléments. Il est donc fortement conseillé de le lire avec attention.



A l'inverse, certains passages ont été réécrits en inversant l'ordre des paragraphes ou en présentant le texte d'une manière différente mais le contenu de l'information ne change pas. A titre d'exemple :

- ✓ p.10 : le tableau indiquant la durée des bourses a été déplacé dans la partie « 3. TYPES, DURATION AND ELIGIBILITY CONDITIONS OF INDIVIDUAL FELLOWSHIPS » (auparavant, il était dans la partie « 5. ADDITIONAL INFORMATION ON DURATION OF FELLOWSHIPS, MOBILITY AND SECONDMENTS »)
- ✓ p.30-31 : les informations concernant le *Seal of Excellence*
- ✓ p.34 : les informations à ne pas inclure dans la proposition
- ✓ p.42 : les indications sur le CV